

Supplementary Information Tables – Greening Government Operations
Green Procurement Reporting for Departments and Agencies Not Bound by the
Federal Sustainable Development Act.

Strategies / Comments

- Within financial constraints, reduce paper consumption.
- Reduce paper acquisition through mandating printer acquisitions that can print in a double-sided format.
- Ensure only paper with at least 30% recycled content is purchased.
- Increase use of bulk buys where appropriate to reduce packaging.

Voluntary Reporting on Any Other Greening Government Operations Initiative

Reduce consumption of paper

Performance Measure	RPP	DPR
Volume of paper purchased during fiscal year		
There was a reduction in the volume of paper mail-outs sent to our clients: this was substituted by electronic communications.		50%

Reduce paper acquisition through mandating printer acquisitions that can print in a double-sided format. Ensure only recycled toner cartridges are used.

Performance Measure	RPP	DPR
Printer purchases		
No new printers were purchased during the fiscal year; however all existing printers are capable of double-sided format.		40%

Ensure only paper with at least 30% recycled content is purchased

Performance Measure	RPP	DPR
Purchase of recycled paper		
Paper purchased is certified by the Sustainable Forestry Initiative. Due to the substantially higher cost of recycled paper, there was minimal use of recycled paper.		

Increase of bulk buy where appropriate to reduce packaging

Performance Measure	RPP	DPR
FJA starts promoting the use of bulk buys		
As a small department we have limited capacity for bulk buys. However we do follow government of Canada purchase practices and make use of standing offers for the procurement of most of our materials and supplies.		100%